



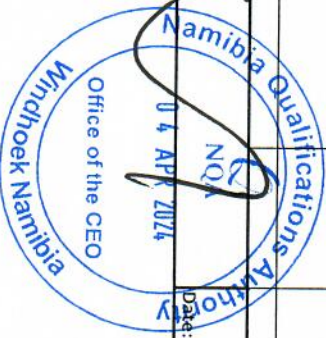
Annual Procurement Plan

Name of Public Entity: Namibia Qualifications Authority							Financial Period: 2024/2025			
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Code of Good Practice	Procurement Method	Estimated Value (N\$)	Expected Date of Delivery	Reason for deviating from the default method (where applicable)		
1	Provision of Cleaning Services for NQA for a period of 3 years	1	NCS	No	OAB	1,300,000.00	1-Jul-24	Not Applicable		
2	Provision of Security Services for NQA for a period of 3 years	1	NCS	No	OAB	1,700,000.00	1-Jul-24	Not Applicable		
3	Provision of Auditing Services for a period of 3 years	1	CS	No	RB	700,000.00	To be determined	Not efficient or practical for the procurement in question		
4	Provision of Catering Services for a period of 3 years	1	NCS	No	OAB	500,000.00	To be determined	Not Applicable		
5	Servicing of Fire Fighting equipment for a period of 3 years	1	NCS	Partial	OAB	300,000.00	To be determined	Not Applicable		
6	Newspaper Adverts	Various	NCS	No	DP	200,000.00	On a needs basis	To costly given the value of Procurement		
7	Employee Wellness Events/Functions	Various	NCS	Partial	RFQ	358,700.00	On a need basis	Not efficient or practical for the procurement in question		
8	Retention strategy and external review of HR documents	Various	CS	No	RFP	350,000.00	On a needs basis	Not efficient or practical for the procurement in question		
9	Procurement of non-monetary items (PMS rewards)	Various	G	Yes	RFQ	200,000.00	On a need basis	Not efficient or practical for the procurement in question		
10	Staff Training	Various	NCS	No	RFQ	450,000.00	On a needs basis	Not efficient or practical for the procurement in question		
11	Procurement of consultancy services in respect of developing a plan to review NQF, AAA and Evaluation regulations.	1	CS	Partial	RFP	\$ 295,000.00	To be determined	Not efficient or practical for the procurement in question		
12	Procurement of consultancy services in respect of benchmarking the accreditation and recognition of microcredentials	1	CS	Partial	RFP	\$ 70,000.00	To be determined	To costly given to apply ONB the value of Procurement		
13	Consultancy Services - NQF Impact	1	CS	Partial	RFP	\$ 100,000.00	To be determined	To costly given to apply ONB the value of Procurement		
14	Procurement of Subject Matter Experts	Various	CS	Partial	RFP	\$2,000,000.00	On a need basis	Not efficient or practical for the procurement in question		
15	AAA Workshops and retreat	Various	NCS	Partial	RFQ	\$ 850,000.00	various	Not efficient or practical for the procurement in question		
16	Marketing Banners	12	G	Yes	RFQ	100,000.00	To be determined	Not efficient or practical for the procurement in question		
17	Corporate Wear	Various	G	Yes	RFQ	200,000.00	To be determined	Not efficient or practical for the procurement in question		

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18	Promotional items	Various	G	Yes	RFQ	280,000.00	To be determined	Not efficient or practical for the procurement in question
19	Re-branding of NQA vehicles	5	NCS	Yes	RFQ	120,000.00	To be determined	To costly given the value of Procurement
20	Expos and career fair stand building	14	G	No	RFQ	300,000.00	To be determined	Not efficient or practical for the procurement in question
21	NQA Annual Report printing	1	G	Partial	RFQ	100,000.00	To be determined	Not efficient or practical for the procurement in question
22	Digital advertising & billboards	Various	NCS	Partial	DP	220,000.00	To be determined	To costly given the value of Procurement
23	Camera crane and livestreaming equipment	Various	G	No	RFQ	60,000.00	To be determined	To costly given the value of Procurement
24	Dairies and Calendars	Various	G	Yes	RFQ	150,000.00	To be determined	Not efficient or practical for the procurement in question
25	NQA Functions	Various	NCS	Partial	RFQ	80,000.00	To be determined	To costly given the value of Procurement
26	Publication of AAA Booklet -Newspapers	Various	G	No	RFQ	160,000.00	To be determined	To costly given the value of Procurement
27	Printing of AAA Booklet	Various	G	No	RFQ	80,000.00	To be determined	To costly given the value of Procurement
28	TV Adverts	Various	NCS	No	DP	180,000.00	To be determined	Not efficient or practical for the procurement in question
29	Radio adverts	various	NCS	No	DP	100,000.00	To be determined	Not efficient or practical for the procurement in question
30	Accommodation of Council Members	Various	NCS	No	RFQ	100,000.00	On a needs basis	Not efficient or practical for the procurement in question
31	Office refreshment	Various	G	Yes	RFQ	30,000.00	On a needs basis	To costly given the value of Procurement
32	Income generating strategy proposal	1	CS	Partial	RFP	50,000.00	30-Oct-24	To costly given the value of Procurement

Approved - Accounting Officer (Name): Mr. Franz Gertze

Signature:

Date:

4.4.24