



Republic of Namibia
Ministry of Environment, Forestry and Tourism
Annual Procurement Plan

Procurement No. (eg. 1234567)	Name of Public Entity	Financial Period: 2024/2025 Financial Year									
		Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Code of Good Practice	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for designating from the default method (where applicable)		
1		Acquisition of heavy equipment (repair and maintenance of helicopter)	SLA/FA	Various	G	No	DP	N\$ 2,200,000.00	25-Oct-24	Sole Provider.	
2		Acquisition of high resolution cameras		4	G	Partial	RFQ	N\$ 22,000.00	27-May-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.	
3		Air tickets (foreign) / (domestic)	SLA/FA	Various	NCS	Yes	RFQ	N\$ 1,331,000.00	22-May-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.	
4		Alteration, Addition and Renovation of Mariental Office		1	W	Yes	OAB	N\$ 2,000,000.00	01-Jun-24		
5		Ammunition	SLA/FA	Various	G	Yes	RFQ	N\$ 180,000.00	15-May-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.	
6		Animal Food		Various	G	Yes	RFQ	N\$ 60,000.00	15-May-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.	
7		Annual subscription to Anti-virus licensing and updating		Various	G	Yes	RB	N\$ 300,000.00	01-Aug-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.	
8		Assess and rehabilitate borehole: Okahandja		Various	W	Yes	RFQ	N\$ 40,000.00	15-Aug-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.	
9		Beekeeping material and gear		Various	G	Yes	RFQ	N\$ 200,000.00	27-May-24	Sole Provider.	
10		Books and publicity materials (DOF)		Various	G	Yes	RB	N\$ 20,000.00	01-Oct-24	Limited suppliers.	
11		Building Material		Various	G	Yes	RFQ	N\$ 410,000.00	01-Jul-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-G Portal.	
12		Catering services - MEFT (HQ)		Various	NCS	Yes	RFQ	N\$ 380,000.00	01-Jun-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.	
13		CITES Stamps		Various	G	Yes	DP	N\$ 30,000.00	01-Jun-24	Sole Provider	

Procurement No. (e.g. 123)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Code of Good Practice	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
14	Construction of carpools: Sibbinda, Kongola, Oljituuo, Ilbeke	Various	W	Yes	RFQ	N\$ 30,000.00	01-Oct-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
15	Consultancy services	Various	CS	yes	RFP	N\$ 385,000.00	09-Sep-24	
16	Consultancy services : Management and development of Ohungu Infrastructure	1	CS	Yes	OAB	N/A	15-Jun-24	Seeking for an investor to invest in the project.
17	Consultancy services: Drafting of Tourism Bill	1	CS	yes	RFP	N\$ 200,000.00	01-Jun-24	
18	Design of e-flyer (DTG)	2	NCS	Yes	SVP	N\$ 5,000.00	15-May-24	Procurement value within the SVP threshold, thus, Procurement is done through the E-GP Portal.
19	Drilling and water stand installation in Mahango Core Area, Kavango West Region	1	W	Yes	EPE	N\$ 1,700,000.00	01-Aug-24	Executed by a Public Entity and the public entities have the capacity.
20	Formulation of Strategic Plan Workshop (DPTS) (Venue/Refreshments)	1	NCS	Yes	RFQ	N\$ 532,000.00	10-Oct-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
21	General Office supplies	Various	G	yes	RFQ	N\$ 158,000.00	15-May-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
22	GPS	Various	G	Yes	SVP	N\$ 4,500.00	09-Sep-24	Procurement value within the SVP threshold, thus, Procurement is done through the E-GP Portal.
23	Hosting of training courses, symposiums & workshops (DOF) (DPTS)	Various	NCS	Yes	RFQ	N\$ 427,000.00	01-Jul-24	Executed by a Public Entity and the public entities has the capacity, therefore, No consultant required.
24	Laboratory consumables and equipment	Various	G	Yes	RFQ	N\$ 70,000.00	01-Jul-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
25	Maintenance of CCTV Cameras of MEFT Head Office	Various	NCS	yes	OAB	N\$ 1,900,000.00	03-Jun-24	
26	Maintenance of firefighting equipment	Various	NCS	Yes	OAB	N\$ 400,000.00	15-Jun-24	
27	Maintenance of Standby Generator, Solar Water System, Photovoltaic System and for North-East National Park and Southern Region	1	NCS	No	RB	N\$ 200,000.00	01-Jul-24	The market in Namibia to service this infrastructure is very limited because of its specialist installation and only a few establishments provide these services.
28	Maintenance of wastewater treatment for North-East National Park and Southern Region	1	NCS	No	DP	N\$ 100,000.00	01-Jul-24	Specialized services require high technical expertise and skill due to their complexity and high value investment.
29	Major Servicing of Galton Gate Gensets	1	NCS	No	RFQ	N\$ 45,000.00	15-May-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.

Procurement No. (e.g. 12.5.1)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Code of Good Practice	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
30	Minor Renovation: Ojumu, Outjo, Kaisosi, Talismanus, Mpungu, Sibbinda, Kongola, Ilheke, Katima Mulilo, Emergency repairs	Various	W	Yes	RFQ	N\$ 200,000.00	01-Oct-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
31	Motor vehicle repair, panelbeating and maintenance	Various	NCS	Yes	OAB	N\$ 8,500,000.00	25-Oct-24	
32	Nursery material and equipment	Various	G	Yes	RFQ	N\$ 200,000.00	20-Jul-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
33	Office Equipment/ICT tools and equipment	Various	G	Yes	RFQ	N\$ 1,737,000.00	01-Jul-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
34	Office furniture	Various	G	Yes	RFQ	N\$ 600,000.00	01-Jul-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
35	Power Connection of Leeudrink Station, Etosha National Park to National Grid	1	W	No	EPE	N\$ 700,000.00	15-May-24	Executed by a Public Entity and the public entities has the capacity.
36	Printing and Advertising Services	Various	NCS	Partial	RFQ	N\$ 453,000.00	01-Jun-24	Procurement value within the RFQ threshold, given the procurement value, thus, Procurement is done through the E-G Portal.
37	Procurement of firefighting equipment	Various	G	Yes	OAB	N\$ 600,000.00	15-Jun-24	
38	Procurement of boreholes pumps, Solar panels and batteries for National Parks	1	G	Yes	RFQ	N\$ 125,000.00	01-Jul-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
39	Procurement of bulk fuel for Road Rehabilitation	1	G	Yes	EPE	N\$ 600,000.00	15-May-24	Executed by a Public Entity, a public entity has the capacity and provide fuel on a Bulk factor/discount rate.
40	Procurement of gloves and refuse bags for National Clean up Campaign	Various	G	Yes	RFQ	N\$ 100,000.00	15-May-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
41	Procurement of heavy equipment accessories, tyres and parts	1	G	Yes	RB	N\$ 100,000.00	01-Jun-24	Specialized services require high technical expertise and skill due to their complexity and high value investment.
42	Procurement of methodology books and journals of environmental economics	Various	G	Yes	RFQ	N\$ 30,000.00	16-Sep-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
43	Procurement of operational equipment (law enforcement equipment, solar equipment, generators)	Various	G	Yes	RFQ	N\$ 700,000.00	15-Aug-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
44	Procurement of software/ITSS software (latest/ version), review data analysis, disaster recovery software to implement the disaster	Various	NCS	yes	RFQ	N\$ 260,000.00	27-May-24	Procurement value within the SVP threshold, thus, Procurement is done through the e-G Portal.
45	Procurement of special paper for environmental clearance certificates	Various	G	Yes	RFQ	N\$ 40,000.00	20-Jul-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.

Procurement No. (e.g. 123456)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Code of Good Practice	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
46	Procurement of storage containers	2	G	Yes	RFQ	N\$ 80,000.00	15-Aug-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
47	Procurement of tyres	Various	G	Yes	OAB	N\$ 6,253,080.00	02-Sep-24	
48	Procurement of vehicles	Various	G	Yes	OAB	N\$ 13,000,000.00	01-Jun-24	
49	Procuring air conditioning units and accessories for Regional Offices	1	G	Yes	RFQ	N\$ 150,000.00	01-Jun-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
50	Procuring sanitary and electrical fitting for MEFT Headquarters and National Parks	1	G	Yes	RFQ	N\$ 50,000.00	15-May-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
51	Procuring wildlife fodder	1	G	Yes	RFQ	N\$ 50,000.00	15-May-24	Procurement value within the RFQ threshold, thus, Procurement is done through the e-G Portal.
52	Promotional material for trade fairs and exhibitions (DEA)	Various	G	Yes	SVP	N\$ 15,000.00	10-Jun-24	Procurement value within the SVP threshold, thus, Procurement is done through the e-G Portal.
53	Protective clothing and uniform	Various	G	Yes	RFQ	N\$ 421,000.00	20-Jul-24	Procurement value within the RFQ threshold, thus, Procurement is done through the e-G Portal.
54	Provision of cleaning services (molok and refuse removal) - Khomas Region	Various	NCS	Yes	DP	N\$ 323,970.80	22-May-24	Sole Provider.
55	Provision of Consultancy Services for the Development, Structures and Functions of the Gambling Board, a public entity in terms of Gaming and Entertainment Control Act, 2018 (Act No. 13 of 2018), and Lotteries Board, a public entity in terms of Lotteries Act, 2017 (Act No.13 of 2017).	1	CS	Yes	OAB	N/A	25-May-24	Seeking for a specialized Lotteries transaction Advisor Services.
56	Provision of security services (cash-in-transit and normal guards)	Various	NCS	Yes	OAB	N\$ 14,482,642.00	01-Jun-24	
57	Refreshments for the Directorates	Various	G	Yes	RFQ	N\$ 165,000.00	15-May-24	Procurement value within the RFQ threshold, given the procurement value, thus, Procurement is done through the E-G Portal.
58	Rehabilitation of water pipeline Hobas- Fish River Canyon view point	1	W	Yes	RFQ	N\$ 800,000.00	01-Jul-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
59	Renovate and upgrade nurseries: Ojjiwarongo, Kongola	Various	W	Yes	RFQ	N\$ 40,000.00	21-Oct-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.

Procurement No. (e.g. 1.2.3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Code of Good Practice	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
60	Renovation of Staff house in Hardap National Park	1	W	Yes	OAB	N\$ 600,000.00	01-Jun-24	
61	Repair and Electrification of the River crossing along K1 and K2 / Seven (7km) Fence repair and Electrification (Omutambo to Okatutu)	1	W	Yes	RB	N\$ 13,500,000.00	01-Aug-24	Specialized services require high technical expertise and skill due to their complexity and high value investment.
62	Replacing the outdated fire suppressing system in the two server rooms	1	W	Yes	RB	N\$ 300,000.00	01-Jul-24	The market in Namibia to service this infrastructure is very limited because of its specialist Character and only a few establishments provide these services
63	Service and Repair of printers and UPS power backups	2	NCS	Yes	RFQ	N\$ 80,000.00	01-Aug-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
64	Signboards for DOF offices	Various	G	Yes	RFQ	N\$ 20,000.00	20-Jun-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
65	Sixth (6th) African Youth in Tourism Summit (Venue , accomodation and refreshments)	1	NCS	yes	DP	N\$ 1,200,000.00	15-May-24	Depending on the availability and the capacity of supplier to host the event.
66	Sixth (6th) African Youth in Tourism Summit (miscellaneous)	1	NCS	Yes	RFQ	N\$ 1,600,000.00	15-May-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
67	Tourism promotional material	Various	G	Yes	RFQ	N\$ 380,000.00	02-Sep-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
68	Tourism Sector Training, Training Planning workshop (Accommodations, conference & refreshments, Quarterly review workshops	4	NCS	Yes	EPE	N\$ 430,000.00	01-Jun-24	Executed by a Public Entity and the public entities has the capacity.
69	Upgrade sewer system: Okangwati (DOF)	1	W	Yes	RFQ	N\$ 30,000.00	21-Oct-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
70	Upgrading of Ganub Road from Gravel to Pavement Structure	1	W	Yes	OAB	N\$ 3,000,000.00	01-Jul-24	
71	Upgrading of the air conditioning system and repair of seed preservation fridges and cold rooms at the NRBI, Windhoek	1	W	Yes	OAB	N\$ 1,100,000.00	01-Jul-24	
72	Veterinary Supplies	Various	G	Partial	RFQ	N\$ 70,000.00	01-Jul-24	Procurement value within the RFQ threshold, thus, Procurement is done through the E-GP Portal.
73	Wildlife loan Scheme (Hiring of helicopters for game capture)	Various	NCS	Yes	RB	N\$ 250,000.00	25-May-24	Limited suppliers.

Approved - Accounting Officer (Name): *T-Nghisila* Signature: *T-Nghisila* Date: *23/05/24* 23 May 2024

