



Republic of Namibia  
Annual Procurement Plan (Provisional)

Name of Public Entity: AGRICULTURAL BANK OF NAMIBIA

Financial Period: 01/04/2023 to 31/03/2024

**\*KINDLY REFER TO THE POP-UP COMMENT UNDER EACH HEADING AND GUIDING NOTES FOR HINTS ON HOW THIS TEMPLATE SHOULD BE POPULATED\***

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Provision for Partitioning of various offices Agribank Head Office	Various	W	Yes	RFQ	745,000	01/10/2024	NA
2	Provision for 7 floor strong room revamp at Head Office	1	G	Yes	RFQ	350,000	25/01/2025	NA
3	Supply and deliver 5 Toyota Hilux S/C at Agribank	5	G	Yes	ONB	4,220,000	20/05/2024	NA
4	Supply and Deliver 2 Toyota Hilux D/C at Agribank	2	G	Yes	ONB	1,500,000	20/05/2024	NA
5	Supply and Deliver Filling Cabinets at Gobabis Branche	1	G	Yes	RFQ	150,000	18/08/2024	NA
6	Supply and Deliver Office Furnitures for the Head Office as well as the Branches	Various	G	Yes	IQ	300,000	01/07/2024	Will be bought individually as required.
7	Supply and Deliver office equipment for the Head Office as well as the Branches	Various	G	Yes	IQ	340,000	01/09/2024	Will be bought individually as required.
8	Supply and Deliver End-User Devices (Ipands, laptops peripeherals devics)	Various	G	Yes	RFQ	200,000	01/09/2024	Will be bought individually as required.
9	Supply and Deliver DR Services	1	G	Yes	RFQ	150,000	01/05/2024	NA
10	Supply and deliver Datacenter Equipment such as Network, server, storage devices	Various	G	Yes	ONB	2,000,000	01/10/2024	NA
11	Provision for backing up the system from tape to disk	1	G	Yes	RFQ	150,000	01/07/202	NA
12	Provision for SAP Enhancement and Migration or Partial or full Replacement (phase 1)	1	CS	Yes	OIB (INT)	5,000,000	01/06/2024	Procurement method NA as existing service providers on SAP will execute in terms of an SLA.
13	Provision for implementation of Robust Intergaration system	1	NCS	Yes	RFP	100,000	01/05/2024	NA
14	Provision for data management and Analytics Solutions	1	NCS	Yes	RFP	350,000	20/08/2024	NA
15	Procurement for the Malware & Threat Assessment Solution	Various	NCS	Yes	RFP	350,000	20/06/2024	NA
16	Provision for Network/System Administration support	1	CS	Yes	ONB	1,803,800	01/06/2024	NA

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
17	Provision for SAP ERP and HR Support, Material Management & Loans Support	Various	CS	NA	ONB	2,544,000	01/11/2024	Procurement method NA as existing service providers on SAP will execute in terms of an SLA.
18	Provision for Social Media Practitioner	1	CS	NA	RFP	500,000	07/07/2024	NA
19	Provision for Economist review yearly for Board	1	CS	NA	RFP	135,000	01/08/2024	NA
20	Provision for External Quality Assessment	1	CS	No	RFP	250,000	01/09/2024	NA
21	Provision for the Forensic Investigation Outsourcing/Co-sourcing	1	CS	No	RFP	200,000	28/10/2024	NA
22	Provisions for the Advertisement Services for Vacancies, bids, loan throught the year	Various	NCS	Yes	IQ	587,981	30/04/2024	Advertisements in individual newspapers.
23	Supply and deliver various branded Promotional Items for staff members and for the Agribank clients	Various	G	Yes	RFQ	387,568	09/07/2024	NA
24	Supply and Deliver Printing Service for the various documents such as; AFS, Products Brochures, Business Card etc.	Various	NCS	Yes	RFQ	212,511	01/05/2024	NA
25	Procurement for the various Marketing Services such as: show stand renovation, video production and streaming.	Various	NCS	Yes	RFQ	959,830	01/06/2024	NA
26	Provision for Insurance Cover for the movable and immovable Assets for the Bank	1	NCS	Yes	ONB	725,000	01/07/2024	NA
27	Request for Quotation for the Bank's Entertainment year end function	Various	G	Yes	RFP	350,000	01/11/2024	NA
28	Procurement of various Professional Services: PMS, Legal Panel, Mentors, EQI , FPI, IT support, Actuarials, Valuators, Feasibility studies for Mariental and Oshakati. BANCON (Specialist Banking Solutions support - DP). Existing SLA's in place for other services, including sales automation project, EY(SAP & Consluting), S2M (SAP), Epi-Use (SAP HR), Green Enterprises (IT).	Various	NCS	NA	RFQ	11,500,200	01/06/2024	Certain of these services may be procured by RFP, DP or restricted bidding. Depending whether these are generalist or specialist of naturet to support a complex banking environment.
29	Supply and deliver various Office Equipment at the bank	Various	G	Yes	RFQ	250,000	01/07/2024	Small items may be procured by IQ.
30	Supply and deliver various General office expenses at the bank	Various	G	Yes	IQ	300,000	30/06/2024	Will be scheduled as required.

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
31	Provision of organizational structure review Service	1	CS	Yes	RFQ	150,000	30/05/2024	NA	
32	Provision of Psychometric Assessments and Job Grading & Evaluation	1	CS	Yes	RFQ	190,000	01/11/2024	NA	
33	Provision of Payroll Consultant (Compliance & Benefits Structures)	1	CS	Yes	RFP	120,000	10/11/2024	NA	
34	Provision of socio-economic impact survey	Various	CS	Yes	RB	700,000	01/05/2024	service offered by restricted providers	
35	Provision of Ad hoc accounting and tax services, Post Retirement Medical Aid and Severance Pay	1	CS	Yes	RFP	40,000	15/12/2024	NA	
36	Provision for Security Services	1	NCS	Yes	ONB	800,000	30/11/2024	NA	
<b>Approved - Accounting Officer (Name): Raphael Karuaihe</b>				<b>Signature:Rkaruaihe</b>			<b>Date: 20/03/2024</b>		