Scope of Work

Appointment of a Qualified Environmental Assessment Practitioner (EAP) - Environmental Impact Assessment (EIA) & Environmental Management Plan (EMP) Update

1 Background

Terminal Investment (Namibia) (Pty) Ltd ("TIN") operates the New Container Terminal (NCT) at the Port of Walvis Bay under a 25-year Concession Agreement concluded with Namport and commenced full operational activities on 1 November 2024. The New Container Terminal at the Port of Walvis Bay (NCT) commissioned in 2019. TIN is responsible for the expansion, operation, and management of the terminal.

TIN's core business involves:

- Loading and unloading of containerized cargo from ships;
- Transfer of containers between ships, trucks, and rail;
- Storage, handling, and movement of containers in support of national, regional, and international trade.

The Port of Walvis Bay is Namibia's primary deep-water harbour and provides strategic access between Southern Africa, Europe, and the Americas. The NCT forms a strategic national logistics hub linking Southern Africa to European, American, and global markets.

Since its completion, the new container terminal has been integrated into the overall Port Environmental Management Plan of the Port. As a regulated terminal operator, TIN must comply with the Environmental Management Act (Act 7 of 2007) and EIA Regulations (2012). TIN is therefore required to maintain its own Environmental Clearance Certificate (ECC). As part of the regulatory process for securing the Environmental Clearance Certificate (ECC), TIN must update its Environmental Impact Assessment (EIA) and Environmental Management Plan (EMP).

2 Purpose

The purpose of the EIA & EMP update is to:

- Ensure TIN maintains full compliance with the Environmental Management Act (Act 7 of 2007) and EIA Regulations (2012);
- Produce a TIN-specific EIA that accurately reflects operational impacts, risks, and mitigation measures;

- Develop a standalone, operationally aligned EMP tailored to TIN's operational footprint;
- Strengthen TIN's environmental governance, risk management, and monitoring framework;
- Provide the necessary documentation required for ECC application and renewal;
- Support sustainable, compliant, and responsible terminal operations.

This process ensures TIN continues to operate within its legal, environmental, and concession requirements.

3 Detailed Service Description

Although a port-wide EMP exists under Namport, it does not provide the operational specificity or compliance detail required for TIN's ECC application requirements. The EAP must therefore produce a dedicated, TIN-specific EMP supported by a focused EIA that reflects TIN's activities, risks, mitigation measures, and environmental responsibilities.

The appointed Environmental Assessment Practitioner (EAP) shall undertake a comprehensive environmental assessment process in line with Namibia's environmental regulatory framework. The EAP's responsibilities include:

- Reviewing existing EIAs, EMPs, and ECC conditions and environmental documentation;
- Conducting on-site assessments of TIN operations, environmental aspects, and impacts;
- Identifying environmental risks and developing practical, implementable mitigation measures;
- Facilitating all required stakeholder engagement activities;
- Preparation an updated TiN-specific EIA and EMP that meet MEFT requirements;
- Compilation and submission of the complete ECC application package to MEFT;
- Supporting TIN during the MEFT review and query-response process.

4 Scope of Work

To achieve this, the EAP shall undertake the following:

- Conduct a focused Environmental Impact Assessment (EIA) covering environmental impacts related to TIN's operational activities in line with legislative requirements. The proposed work must align with the existing approved EMP and Environmental Clearance Certificate for Port Operations.
- Assess whether specialist studies are necessary based on TIN's operations and environmental sensitivities. Where required, the EAP shall undertake or subcontract specialist investigations.

- Develop a refined Environmental Management Plan (EMP) that applies specifically to TIN's operational activities that is independent of the Namport port-wide EMP and supports ongoing certification and compliance requirements.
- Prepare and submit the full Environmental Clearance Certificate package to the Ministry of Environment, Forestry and Tourism (MEFT), and support TIN through MEFT review and respond to queries.

The Consultant will report to TiN's Environmental & Quality Specialist.

5 Deliverables

The Consultant shall deliver the following to TIN:

- A comprehensive, TIN-specific Environmental Impact Assessment (EIA);
- A standalone, operationally aligned Environmental Management Plan (EMP);
- Specialist Reports (if applicable)
- A complete and compliant ECC Application Package, ready for MEFT submission;

All deliverables are submitted electronically in a professional, presentable format consistent with TIN standards.

6 Required Consultant Qualifications

6.1 Specialized Environmental Expertise

- Registration as a qualified Environmental Assessment Practitioner;
- Proven experience conducting EIAs and EMPs in ports, logistics, industrial or high-risk operational environments;
- Strong knowledge of Namibia's environmental legislative framework.

6.2 Industry-Relevant Experience

- Demonstrated experience with port-related or logistics operations;
- Demonstrated familiarity with environmental assessments and management plans in operational/industrial settings.

6.3 Delivery Capability

- Ability to deliver the EIA and EMP update within required timelines (8–12 weeks);
- Capacity to manage stakeholder engagement and regulatory processes;
- Demonstrated ability to produce accurate, compliant submissions.

6.4 Independence

- Must be fully independent with no conflict of interest relating to TIN activities.

7 Justification for Single-Source Appointment

A single-source appointment is justified where the selected EAP possesses specialised port-related environmental assessment experience, familiarity with TiN's operational environment, and proven delivery of compliant EIA/EMP/ECC documentation.

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